



Subject:	Fees for Street Trading Licences
Date:	21st June, 2017
Reporting Officer:	Stephen Hewitt, Building Control Manager, ext. 2435
Contact Officer:	Patrick Cunningham, Assistant Building Control Manager, ext. 6446

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report/Summary of Main Issues
1.1	To consider the report in respect of proposed fees for Street Trading Licences, which was deferred at your May meeting to enable officers to formulate a further option, based around a combination of options 1b and 2, with a view to keeping the increases for each licence type at a similar level.
2.0	Recommendations
2.1	The Committee is requested to consider the report and the deferred Street Trading Fees reports from your January and April 2017 meetings and: <ol style="list-style-type: none">choose which fee charging option you consider most appropriate to introduce for a Street Trading Licence, ordetermine appropriate fees for a Street Trading Licence arising from your discussions on the various options presented.

3.0	Main Report																																																																																												
	Key Issues																																																																																												
3.1	Members will recall that, at your meetings in January, April and May, you considered the outcome of the public consultation on the proposed fees for Street Trading Licences and agreed to defer the reports to enable officers to provide specific additional information after each meeting.																																																																																												
3.2	Copies of the minutes from your January, April and May 2017 meetings are attached at Appendix 1. Attached at Appendix 2 is an overview of all the fees options for comparison against the current fees.																																																																																												
3.3	At your meeting in May, Members identified aspects of proposed options 1b and 2 as preferred fees and asked officers to formulate a further option, based around a combination of these options, with a view to keeping the increases for each licence type at a similar level.																																																																																												
3.4	Members were content with the inflation increase for application fees and Temporary Licences. Temporary Licences have been rounded up or down to the nearest £10.																																																																																												
3.5	Taking account of discussions to date, including previous views on application fees and Temporary Licence fees, revised fees proposals are set out below. The increase in the licensing fees varies between 23% and 28%.																																																																																												
	<table border="1"> <thead> <tr> <th></th> <th>Current Fee</th> <th></th> <th>Revised</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">STATIONARY LICENCE</td> </tr> <tr> <td>Application Fee - <i>Non refundable</i></td> <td>£ 100</td> <td></td> <td>£ 150</td> </tr> <tr> <td>Renewal Application Fee - <i>Non refundable</i></td> <td>£ 100</td> <td></td> <td>£ 150</td> </tr> <tr> <td>Licensed for Monday to Friday</td> <td>£ 629</td> <td></td> <td>£ 800</td> </tr> <tr> <td>Licensed for Monday to Saturday</td> <td>£ 800</td> <td></td> <td>£ 1,000</td> </tr> <tr> <td>Licensed for Monday to Sunday</td> <td>£ 1,017</td> <td></td> <td>£ 1,250</td> </tr> <tr> <td>Licensed for Saturday</td> <td>£ 426</td> <td></td> <td>£ 520</td> </tr> <tr> <td>Licensed for Sunday</td> <td>£ 472</td> <td></td> <td>£ 580</td> </tr> <tr> <td colspan="4" style="text-align: center;">MOBILE LICENCE</td> </tr> <tr> <td>Application Fee - <i>Non refundable</i></td> <td>£ 120</td> <td></td> <td>£ 180</td> </tr> <tr> <td>Renewal Application Fee - <i>Non refundable</i></td> <td>£ 120</td> <td></td> <td>£ 180</td> </tr> <tr> <td>Licensed for Monday to Friday</td> <td>£ 429</td> <td></td> <td>£ 550</td> </tr> <tr> <td>Licensed for Monday to Saturday</td> <td>£ 628</td> <td></td> <td>£ 800</td> </tr> <tr> <td>Licensed for Monday to Sunday</td> <td>£ 882</td> <td></td> <td>£ 1,100</td> </tr> <tr> <td>Licensed for Saturday</td> <td>£ 199</td> <td></td> <td>£ 300</td> </tr> <tr> <td>Licensed for Sunday</td> <td>£ 254</td> <td></td> <td>£ 380</td> </tr> <tr> <td colspan="4" style="text-align: center;">TEMPORARY LICENCE</td> </tr> <tr> <td>Application Fee - <i>Non refundable</i></td> <td>£ 120</td> <td></td> <td>£ 180</td> </tr> <tr> <td>Licensed for Monday to Friday, per day</td> <td>£ 26</td> <td></td> <td>£ 40</td> </tr> <tr> <td>Licensed for Saturday</td> <td>£ 36</td> <td></td> <td>£ 50</td> </tr> <tr> <td>Licensed for Sunday or Public holiday</td> <td>£ 45</td> <td></td> <td>£ 70</td> </tr> <tr> <td>Variation of Licence Particulars</td> <td>£ 50</td> <td></td> <td>£ 100</td> </tr> </tbody> </table>		Current Fee		Revised	STATIONARY LICENCE				Application Fee - <i>Non refundable</i>	£ 100		£ 150	Renewal Application Fee - <i>Non refundable</i>	£ 100		£ 150	Licensed for Monday to Friday	£ 629		£ 800	Licensed for Monday to Saturday	£ 800		£ 1,000	Licensed for Monday to Sunday	£ 1,017		£ 1,250	Licensed for Saturday	£ 426		£ 520	Licensed for Sunday	£ 472		£ 580	MOBILE LICENCE				Application Fee - <i>Non refundable</i>	£ 120		£ 180	Renewal Application Fee - <i>Non refundable</i>	£ 120		£ 180	Licensed for Monday to Friday	£ 429		£ 550	Licensed for Monday to Saturday	£ 628		£ 800	Licensed for Monday to Sunday	£ 882		£ 1,100	Licensed for Saturday	£ 199		£ 300	Licensed for Sunday	£ 254		£ 380	TEMPORARY LICENCE				Application Fee - <i>Non refundable</i>	£ 120		£ 180	Licensed for Monday to Friday, per day	£ 26		£ 40	Licensed for Saturday	£ 36		£ 50	Licensed for Sunday or Public holiday	£ 45		£ 70	Variation of Licence Particulars	£ 50		£ 100
	Current Fee		Revised																																																																																										
STATIONARY LICENCE																																																																																													
Application Fee - <i>Non refundable</i>	£ 100		£ 150																																																																																										
Renewal Application Fee - <i>Non refundable</i>	£ 100		£ 150																																																																																										
Licensed for Monday to Friday	£ 629		£ 800																																																																																										
Licensed for Monday to Saturday	£ 800		£ 1,000																																																																																										
Licensed for Monday to Sunday	£ 1,017		£ 1,250																																																																																										
Licensed for Saturday	£ 426		£ 520																																																																																										
Licensed for Sunday	£ 472		£ 580																																																																																										
MOBILE LICENCE																																																																																													
Application Fee - <i>Non refundable</i>	£ 120		£ 180																																																																																										
Renewal Application Fee - <i>Non refundable</i>	£ 120		£ 180																																																																																										
Licensed for Monday to Friday	£ 429		£ 550																																																																																										
Licensed for Monday to Saturday	£ 628		£ 800																																																																																										
Licensed for Monday to Sunday	£ 882		£ 1,100																																																																																										
Licensed for Saturday	£ 199		£ 300																																																																																										
Licensed for Sunday	£ 254		£ 380																																																																																										
TEMPORARY LICENCE																																																																																													
Application Fee - <i>Non refundable</i>	£ 120		£ 180																																																																																										
Licensed for Monday to Friday, per day	£ 26		£ 40																																																																																										
Licensed for Saturday	£ 36		£ 50																																																																																										
Licensed for Sunday or Public holiday	£ 45		£ 70																																																																																										
Variation of Licence Particulars	£ 50		£ 100																																																																																										

<p>3.6</p> <p>3.7</p> <p>3.8</p> <p>3.9</p>	<p><u>Additional Request from Committee</u></p> <p>Trading one day a week - Monday to Friday</p> <p>Members are reminded, that at your meeting in January 2017, you asked officers to consider the fee for a permanent trader who has a Monday – Friday licence but only trades on one day during the week. This was also deferred at your April meeting.</p> <p>It must be stated that the costs associated with processing the grant or renewal of the licence is the same whether it is used for one day or every day of the week. However, based on the original proposed fees of £1,500 (Mon-Fri) Members may wish to consider using a fifth of that cost and decide that a fee of £300 is set specifically for one day’s trade. This fee can be set regardless of any of the Options Committee agree on.</p> <p><u>Financial and Resource Implications</u></p> <p>The proposed fees at option 3 most closely reflect the cost of the operational and administration processes that currently are undertaken for the street trading licensing scheme; particularly in relation to the costs for processing a grant or renewal of licence application.</p> <p><u>Equality or Good Relations Implications</u></p> <p>The Council’s Equality and Diversity Officer has been consulted and there are no issues with regards to the setting of fees.</p>
<p>4.0</p>	<p>Documents Attached</p>
	<p>Appendix 1 – Minutes of January, April and May 2017 meetings</p> <p>Appendix 2 – Overview of fee options</p>